

# **GO FAIR Steering Committee Terms of Reference**

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*Please note that this document will be updated on a regular basis in order to ensure that it reflects the most current practices of a continuously growing body.*

## **1. TASKS OF GO FAIR STEERING COMMITTEE MEMBERS**

THE CONCRETE TASKS OF THE GO FAIR STEERING COMMITTEE MEMBERS ARE AS FOLLOWS:

- Actively participate in the governance of the GO FAIR Initiative through participation at meetings, deliberation, discussion, and review of documents and data related to the sphere of activity of GO FAIR.
- Discuss and approve the GO FAIR work programme, roadmap and strategy.
- Take strategic decisions on issues concerning the GO FAIR initiative, including but not limited to, national coordination and needs, the time and effort invested on linking up with complementary initiatives outside of Europe.
- Provide advice and strategic guidance to the GO FAIR initiative, taking into account national and international developments, such as EOSC, and the role of GO FAIR within such developments.
- Arbitrate and decide on issues referred to the Steering Committee.
- Any other task necessary for the effective oversight on the GO FAIR initiative and the realization of the aforementioned tasks.

The broader role of the Steering Committee members moreover includes:

- Take a genuine interest in the outcomes and the proper functioning of the GO FAIR initiative.
- Act on opportunities to promote and communicate about the GO FAIR initiative.

## **2. MEMBERSHIP**

Each Member State is represented by two persons:

- o 1 research representative,
- o 1 ministerial representative.

Each Member State appoints their members to the Steering Committee. The Steering Committee Members are appointed for the duration of 2 years, with a possibility to extend the term for 1 year.

In the first meeting the Steering Committee members will elect a Steering Committee Chair for the duration of 2 years. The Chair will preside at the meetings and will be in charge of the communication between the Steering Committee and the Executive Board.

## **3. FREQUENCY AND LOCATION OF MEETINGS**

The Steering Committee shall meet once per year. A second meeting can be called on demand. The locations will rotate according to the composition of the Steering Committee. The first meeting shall take place in Leiden (The Netherlands), followed by Berlin (Germany) and Paris (France).

## 4. DECISION-MAKING PROCESS

Decisions shall be reached by an unanimous vote of Steering Committee members present and voting, until the time when the Steering Committee is enlarged to more than 10 countries. Then a single majority voting system will be applied. Ministerial representatives of the Steering Committee can send proxies to the meeting. Each Member State will have one vote. The two representatives of one Member State must reach consensus before the vote.

